

CLASSIFICATIE C1: Public Information  
DATUM 18 december 2018

## Werkinstructie (voor omgevallen leverancier)

Van: "TenneT TSO" < >  
Datum: 21 november 2018 om 14:11:37 CET  
Aan:  
Onderwerp: New File(s) Request is Waiting

### New Files Request Notification

You have a file request pending for TenneT

You will be required to supply credentials in order to sign on and transfer your file(s). These credentials will be provided to you either by the request originator or by way of another email notification.


If site policy requires it, at sign on you will be guided through additional steps to secure your account.

To respond to this file request, please use the following link. You will be given the opportunity to compose a secure reply to this message which includes your file(s).

( <https://transit.tennet.eu/human.aspx?OrgID=5913&Arg12=message&Arg06=530099149&Arg08=wal84n3hvk2q5hi3> )

Regards,  
TenneT TSO

### 1. Activeren account (klik op link uit file request)



Sign on successful

---

The following steps are required to finish the account setup:

- 1 Change Your Password
- 2 Set Up Multi-Factor Authentication

[Continue](#)

[Sign Out](#)

## 1.1 Change Password

**Let op! Lees aandachtig de eisen voor het wijzigen van het wachtwoord in de volgende stap; het zijn strenge voorwaarden.**

### 1 Change Your Password

- Must be at least 8 characters.
- Must not contain or resemble Username.
- Must contain at least one letter and one number.
- Must not contain dictionary words.
- Must contain both upper- and lower-case letters.
- Must not match any of the previous 10 passwords.

**New Password**

**Re-type Password**

**Change Password**

[Sign Out](#)

### ✓ Password change successful

Next, set up multi-factor authentication.

Click **Continue** to complete this one-time setup.

[Learn more](#)

**Continue**

[Sign Out](#)

## 1.2 Set up Multi-Factor Authentication

### 2 Set Up Multi-Factor Authentication

Choose how you want to receive the verification code:

**Authenticator App**  
Generate verification code from a synchronized authenticator app installed on your mobile device.  
How to do this?

**Email**  
Send verification code to the email configured for this account:  
s\*\*\*\*\*@

**Continue**

[Sign Out](#)

### 2 Set Up Multi-Factor Authentication

A verification code has been sent to the email configured to this account:  
s\*\*\*\*\*@

Request another code

**Enter Verification Code**

**Verify**

[Sign Out](#)

### ✓ Multi-factor authentication setup successful

You can modify these settings under **My Account**.

Click **Finish** to use MOVEit Transfer.

**Finish**

[Sign Out](#)